



Grounds & Facility Maintenance

Willamette Falls Paper Company is recruiting for a Grounds and Facility Maintenance Specialist to join our team in West Linn, Oregon.

Our facility is located at the base of Willamette Falls. Some of the buildings on our site were built in the early 1900's. We are looking for a Jack of All trades kind of a specialist who is interested in helping to maintain various buildings on the property.

Key Responsibilities

- Working with various teams throughout the mill on a variety of projects to maintain the property, assessing the project and evaluating when it is appropriate to refer to electricians, plumbers or other specialists or trades.
- **Carpentry projects may include:** building shipping crates, replacing and/or updating steps, small decking projects, ramps, handrails, etc.
- **Typical Plumbing and or Restroom Projects may include:** replacing toilets, faucets, urinals, water shut off valves, handles, toilet seats, rerouting and sealing tile.
- Office moves, tearing down and rebuilding office cubicles, as teams move from one location in the mill to a new office or location.
- Building new furniture items, typically prefab items needing assembly or cubicle type structures and office chairs.
- Hanging and changing out signage as requested.
- Working with and/or guiding contractors when appropriate.
- Landscaping, trimming or pruning projects.
- Perform all duties in accordance with safety rules and regulations.
- Other duties as assigned.

Desired Skills/Qualifications

- Broad experience in carpentry, construction, landscaping, painting, flooring, minor plumbing, furniture assembly, and other types of handyperson projects.
- Ability to work extended hours/days as needed.

Physical Demands

- Duties of this position are performed in and around a manufacturing environment, both inside and outside, in various buildings and structures on the property.
- Physically demanding, job requires standing, lifting, climbing, working inside and outside in all kinds of weather conditions.
- There is no typical day, priorities are determined by the most pressing need of the day, with a to do list that will be prioritized to be worked in between the daily emergencies.

Learn more about Willamette Falls Paper Company:

<https://www.wfpaperco.com/careers.html>